



ATLANTA AREA COUNCIL

BOY SCOUTS OF AMERICA[®]

FALL FAMILY CAMP

Spooky-Ree

2021 Parent Guide



Atlanta Area Council
1800 Circle 75 Parkway
Atlanta, GA 30339
770-989-8820
BertAdams@atlantabsa.org
Woodruff@AtlantaBSA.org

Revised 9/1/2021

Table of Contents

Purpose of Fall Family Camp	3
Planning Information (Camp Fees)	3
Optional Add-Ons.....	4
Adventure Camp Tents (Bert Adams)	4
T-Shirts	4
Meals.....	4
Pre-Camp Parent & Leader Zoom Call	5
Communication.....	5
Reservation Information	5
Social Distancing / PPE	5
Program Offerings.....	5
Arrival & Check-In	6
Parking	6
Refund Policy	7
General Camp Information	8
Suggested Packing List	9
Camp Rules.....	10
Pre-Event Medical Screening Checklist.....	11
Restart Scouting Checklist.....	12
Woodruff Emergency Procedures at Camp	14
Bert Adams Emergency Procedures at Camp	17

PURPOSE OF FALL FAMILY CAMP (SPOOKY-REE)

The purpose of the Atlanta Area Council Cub Scout Fall Family Camp program is to strengthen families through Scouting. The Spooky-REE experience provides a fun outdoor experience for Cub Scouts and their Family. Spending time at camp offers parents a great chance to share quality time with their children. It is a place for parents to let down their hair and become one of the gang - making memories and shared experiences. Although activities at Spring Family Camp may count towards advancement for the Cub Scout, the primary focus of the camp is fun in the outdoors for all participants.

PLANNING INFORMATION

WHO CAN ATTEND?

Fall Family Camp is open to all Cub Scouts and their families. Venturing Scouts and Scouts BSA youth, Crews / Troops, and unit leaders are encouraged to volunteer to help at this event.

SUPERVISORY RATIO

Each family group must be led by an adult (18 years or older) related to the registered Scout. Cub Scouts cannot camp without an adult relation.

Note: For the remainder of this guide, wherever the term “parent” is used, this refers to the adult relative supervising the registered Scout.

CAMP DETAILS SESSION # 1 (SEPTEMBER 24TH– SEPTEMBER 26TH)

LOCATION: Woodruff Scout Camp
31 Woodruff Drive
Blairsville, GA 30512

CAMP DETAILS SESSION # 2 (OCTOBER 8TH – OCTOBER 10TH)

LOCATION: Bert Adams Scout Camp
218 Scout Road
Covington, Georgia 30016

CAMP DETAILS SESSION # 3 (OCTOBER 15TH – OCTOBER 17TH)

LOCATION: Bert Adams Scout Camp
218 Scout Road
Covington, Georgia 30016

CAMP DETAILS SESSION # 4 (OCTOBER 22ND – OCTOBER 24TH)

LOCATION: Bert Adams Scout Camp
218 Scout Road
Covington, Georgia 30016

Participant Type	Regular Fee After August 1st
Cub Scout Aged Youth (5 and up)	\$25.00
Adults	\$5.00
Siblings (4 and under)	\$3.00

CAMP FEES: The camp fee includes patch, program supplies and activities and toilet and shower facilities, and more

4 AND UNDER: Enjoy activities for the younger children too at our NEW tot area!

OPTIONAL ADD-ONS

Adventure Camp Tents (Bert Adams ONLY)

For an additional fee of \$25.00 per tent, you can choose to stay in our Adventure Camp Tents (AC). Each tent is on a platform and comes complete with 4 built-in beds with sleeping mats and power outlets! Flushing toilets and private showers are featured throughout the camp. (Limited quantities)

T-Shirts

Youth Sizes - \$10.00

Adult S – XL - \$12.00

Adult 2X-4X - \$14.00

Purchase your Event T-shirt during registration through the Tentaroo website.

A limited supply of shirts will be available in the trading post during the weekend.

Meals

The Dining Hall will be open for all Spooky-Ree events.

Saturday Meals (Breakfast, Lunch, and Dinner) - \$25

Sunday Breakfast - \$5

Volunteer Meals (Entire weekend)

PRE-CAMP PARENT & LEADER ZOOM CALL

A mandatory pre-camp Zoom meeting will be held on Wednesday, September 1st at 7:00 pm for all registered parents and leaders. Please make every effort to attend. Special announcements concerning the camp, its policies and procedures, or any specific needs or questions about the camp operation will be answered at this meeting.

COMMUNICATION

Camp staff will be in communication with your Unit Leader throughout the event. Should you have any issues requiring the attention of camp staff, please report them to your Unit Leader.

RESERVATION INFORMATION:

Make a reservation by signing up via <https://www.campbertadams.org/spookyree>

SOCIAL DISTANCING / PPE

Based on updated guidance from the Center of Disease Control, participants and staff who are fully vaccinated are not required to wear a mask outdoors and may enter all facilities and participate in all programs without a face mask or face shield.

For individuals who are not fully vaccinated, we request that they wear a face mask when indoors or whenever they are unable to socially distance. A Scout is Trustworthy: we will not require proof of vaccination.

Face masks may still be required for all individuals (regardless of vaccination status) in some close contact situations. As such, we request all participants bring and carry a mask while at camp.

PROGRAM OFFERINGS

Activities:

Slacklining

The Science Machine – Special Guest

Haunted Hayride or Trail

BB's / Rubber Band Guns

Archery

Slingshots

And more!

Please note: Activities are subject to change.

ARRIVAL AND CHECK-IN (FOR CAMPING WEEKENDS)

Families may begin arriving at 4:00pm on Friday. The front gate will remain closed until that time. All participants must complete our health questionnaire prior to coming to camp. Once the health questionnaire is complete and the form on the back of your parking pass is signed off by a Council representative, families may proceed directly to their assigned campsite.

Unit campsite assignments and parking passes will be emailed out the week before camp. Please complete the contact information on the front of your parking pass and leave it in your windshield for the duration of your stay at camp.

Unit check-ins will be completed at Staff Headquarters. Unit leaders should provide their completed roster listing all attendees' names, ages, and genders and emergency contact phone numbers when checking in.

Medical forms need to be brought to camp and held by your Pack for each person at camp with you, this includes all adults and siblings. They will be brought to the Health Lodge should someone need attention. A copy of the health form is available at <https://www.scouting.org/health-and-safety/ahmr>. If you are not attending with your unit, you **MUST** see our health officer at check-in.

Saturday Arrivals

Vehicle travel through camp on secondary gravel roads will be restricted during the time of 8:00 am to 5:00 pm. Travel through camp may take place on the main paved road **ONLY**. Please obey all posted speed limits, and keep in mind that there will be many families travelling through camp on foot.

Any families that arrive on Saturday should check-in at the Camp Office (downstairs from the Love Dining Hall at Bert Adams or at the Nunn Building at Woodruff). Since the gravel roads leading to campsites will be closed during program hours, they may either hike gear into their campsite or drive in a vehicle after 5:00 pm to their campsite to unload and then move to their designated lot.

Upon arrival, the Council Representative in the Camp Office will direct you to campsite location. Please proceed directly to this location.

PARKING

If arriving on Friday night or on Saturday before 8:00 am: You will receive your campsite and parking lot assignment via email prior to the event. Upon arrival, drop off your gear at your campsite and move your car to the parking lot corresponding with your pass. **You may not leave vehicles parked at the campsite.** If you need an ADA accessible parking spot, please contact Sharla Stewart sharla.r.smith@gmail.com.

If arriving on Saturday between 8:00 am and 5:00: Check-in at the camp office downstairs from the Love Dining Hall at Bert Adams or in the Nun Building at Woodruff. Since the gravel roads leading to campsites will be closed during program hours, either hike gear into your campsite or drive in a vehicle **AFTER 5:00pm** to your campsite to unload and then move to your designated parking lot.

NO VEHICLES WILL BE ALLOWED TO TRAVEL ON GRAVEL ROADS THROUGH CAMP ON SATURDAY, FROM 8:00 AM TO 5:00 PM. TRAVEL ONLY ON THE MAIN PAVED ROAD.

It is important that you share this information with your parents. Please do not leave vehicles parked at the campsite. All vehicles must be moved to a designated parking lot after you unload your supplies. ***Please do not remain parked in the campsite over 15 minutes in order to allow others to unload their gear.***

Vehicles in Camp

All vehicles parked on camp property must display a camp vehicle Parking pass that will allow camp management to contact the owner/operator in the event of an emergency or other need. These Parking passes will be issued via email prior to the event. Please print a copy, fill in the appropriate contact information, and leave the completed pass visible in your windshield. If an improperly parked vehicle interferes with the safe operation of camp, the owner will be notified. If the situation is not resolved in a reasonable time, the vehicle will be towed at the owner's risk and expense.

Vehicles are not allowed in campsites. Any exceptions must be authorized by the Camp Director, Ranger, or Camp Master. Scouts, adult leaders, and visitors are expected to park, walk, exercise, and enjoy the beauty of our camp.

Speed Limits

The camp wide maximum speed limit is 12 mph; we suggest 3 mph when campers are present.

REFUND POLICY

Fall Family Camp is a Rain or Shine Event; therefore, all refund requests must be made in writing to bertadams@atlantabsa.org. Refund requests will be considered based upon when written request was submitted using the following schedule.

30+ days prior to the event date will receive a full refund.

15-29 days prior to the event receive a refund of 50% of the fees paid.

14 days or less before an event will not receive a refund.

GENERAL INFORMATION

Youth Protection Guidelines

Two-Deep Leadership: Two registered adult leaders or one registered adult leader and a parent of a participant Scout, one of whom must be 21 years of age or older, are required on trips and outings. The chartered organization is responsible for ensuring that sufficient leadership is provided for all activities.

No One-on-One Contact: One-on-one contact between adults and youth members is not permitted. In situations that require a personal conference, such as a Scoutmaster conference, the meeting is to be conducted in view of the other adults and youth.

Respect of Privacy: Adult leaders must respect the privacy of youth members in situations such as changing clothes and taking showers at camp and intrude only to the extent that health and safety requires. Adults must protect their own privacy in similar situations.

Separate Accommodations: When camping, no youth is permitted to sleep in the tent of an adult other than their own parent or guardian. Camp has separate shower and latrine facilities for females, or if separate facilities are not available, times for male and female use are scheduled and posted.

Restroom Facilities:

Most of our restroom facilities are individual stalls and may be used by any age/gender. Those facilities that are not individual Stalls will have signage for who should be allowed those facilities. We need your help to make sure the separate accommodations are maintained, and we will ensure the proper signage is posted. Please make sure your youth and families are using the correct facilities to adhere to Youth Protection standards.

Cool Weather/Rain Camping:

This event is a Rain or Shine event. The Council follows the Guide to Safe Scouting for cold weather camping. Please come prepared with additional dry clothes and bedding in case the weather is cooler or wetter than you planned. *Wearing closed-toed shoes will help not only with the cool weather, but keep your feet safe from the environment, too.*

Identification

Each camper, adult leader, and visitor must wear camp issued identification (wristband). Camp visitors will be issued identification bands when they arrive at camp. Staff and volunteers will be identified by their Orange AAC VOLUNTEER shirt.

Pets

All pets are to be left at home. Pets of any type are not permitted; including those brought by parents or visitors. Registered service animals are the only animals allowed; please make a note about assistance animals when registering the individual on the program website.

Chemical Fuels Policy

For safety, knowledgeable adult supervision must be present when Scouts are involved in the use, handling, lighting, or storage of chemical fuels (liquids, jellies, or gas). Propane lanterns and stoves are allowed. All fuels must be stored in a locked container. No liquid fueled lanterns should be used in camping activities. No fuel, lanterns, stoves, or candles are to be used in or near tents and camp structures.

Uniform

The BSA field uniform is worn for evening flag ceremonies, dinner, chapel, and campfires. Field uniform must always be worn with shirts buttoned up and tucked in. Pack approved activity uniforms are appropriate for the remainder of the day.

Smoking

Both Bert Adams Scout Camp and Woodruff Scout Camp are tobacco-free facilities. Adults with tobacco habits may only use tobacco in the secluded area fenced behind the dining hall at Bert Adams and loading area behind dining hall at Woodruff. This includes the use of vapor e-cigarettes, cigars, or chewing tobacco. Use of tobacco in any other area will result in dismissal from the camp property.

Flammability Warning

No tent material is completely fireproof. Tent material can burn when exposed to continued, intense heat or fire. The most important safeguard is to keep flames away from canvas materials. For this reason, the following safety precautions must be adhered to: Only flashlights and electric lanterns are permitted in tents.

Trading Post

The Trading Post will be open. Please honor any guidelines posted as to number limits to persons inside.

SUGGESTED PACKING LIST

Camping Equipment

- Tent or tarp, poles, and stakes
- Waterproof ground cloth or plastic sheet
- Sleeping bag, pillow, air mattress or pad
- Cup, bowl, plate, knife, fork, spoon, mesh bag

Clothes

- Cub Scout Field uniform
- Cub Scout Activity Uniform
- Mask
- Poncho or raincoat, Warm jacket or coat
- Pajamas or sweatshirt, sweatpants
- Durable shoes, shoelaces
- Hat or cap
- Extra socks, Underwear, shoes, other extra clothing

Family Gear

- Lawn chairs
- Cooler or ice chest
- Cot or pad
- Cooking equipment

Toilet Kit

- Toothpaste, toothbrush, comb
- Washcloth, towel
- Soap in container
- Toilet paper
- Extra plastic bag or container

First Aid

- First aid kit
- Water bottle
- Flashlight, bulb, batteries
- Sunscreen
- Insect repellent
- Whistle
- Medical Form including insurance information

Extras

- Camera
- Sunglasses
- Fishing gear
- Bike and Bike Helmet

***Lighter fluid is against BSA Safety rules. Please review Fire Safety rules <https://www.scouting.org/health-and-safety/safety-moments/charcoal-safety/>**

CAMP RULES

As a Scouting facility, the foremost rules for personal and group behavior are the ideals found in Scouting:

<p style="text-align: center;">SCOUT OATH</p> <p>On my honor, I will do my best To do my duty to God and my country, And to obey the Scout Law. To help other people at all times. To keep myself physically strong, mentally awake, and morally straight.</p>	<p style="text-align: center;">SCOUT LAW</p> <p>A Scout is Trustworthy, Loyal, Helpful, Friendly Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent.</p> <hr/> <p style="text-align: center;">OUTDOOR CODE</p> <p>As an American, I will do my best to Be clean in my outdoor manners, Be careful with fire, Be considerate in the outdoors, and Be conservation minded.</p>
---	--

Beyond these ideals, the following rules are enforced at the Bert Adams Scout Reservation:

- Packs must always have two-deep leadership while at camp. No exceptions!
- All campers shall wear a wristband to identify themselves.
- All cars must be parked in the designated camp parking areas. Only specially authorized vehicles are allowed in campsites or on the roads.
- Shoes must always be worn at camp and must be completely closed.
- Throwing rocks is strictly forbidden.
- No running in camp. We ask adult and youth leaders to help keep camp safe.
- No flames, fires, or fuels of any kind are permitted inside tents.
- No personal bikes, skateboards, inline skates, or mountain boards are permitted.
- Personal firearms and bows are not permitted.
- No alcoholic beverages or illegal substances are allowed on camp property.
- All guests are required to immediately check-in at the staff headquarters unless otherwise instructed.
- No fireworks of any kind are permitted on camp property.

Model Pre-Event Medical Screening Checklist

Use this checklist to assist in identifying potentially communicable diseases before event participation.

The intent of this checklist is to review with each youth and adult participant their current health status, both before departure and upon arrival at the event. Anyone entering a camp or event — including visitors, vendors, etc. — should be screened using this checklist.

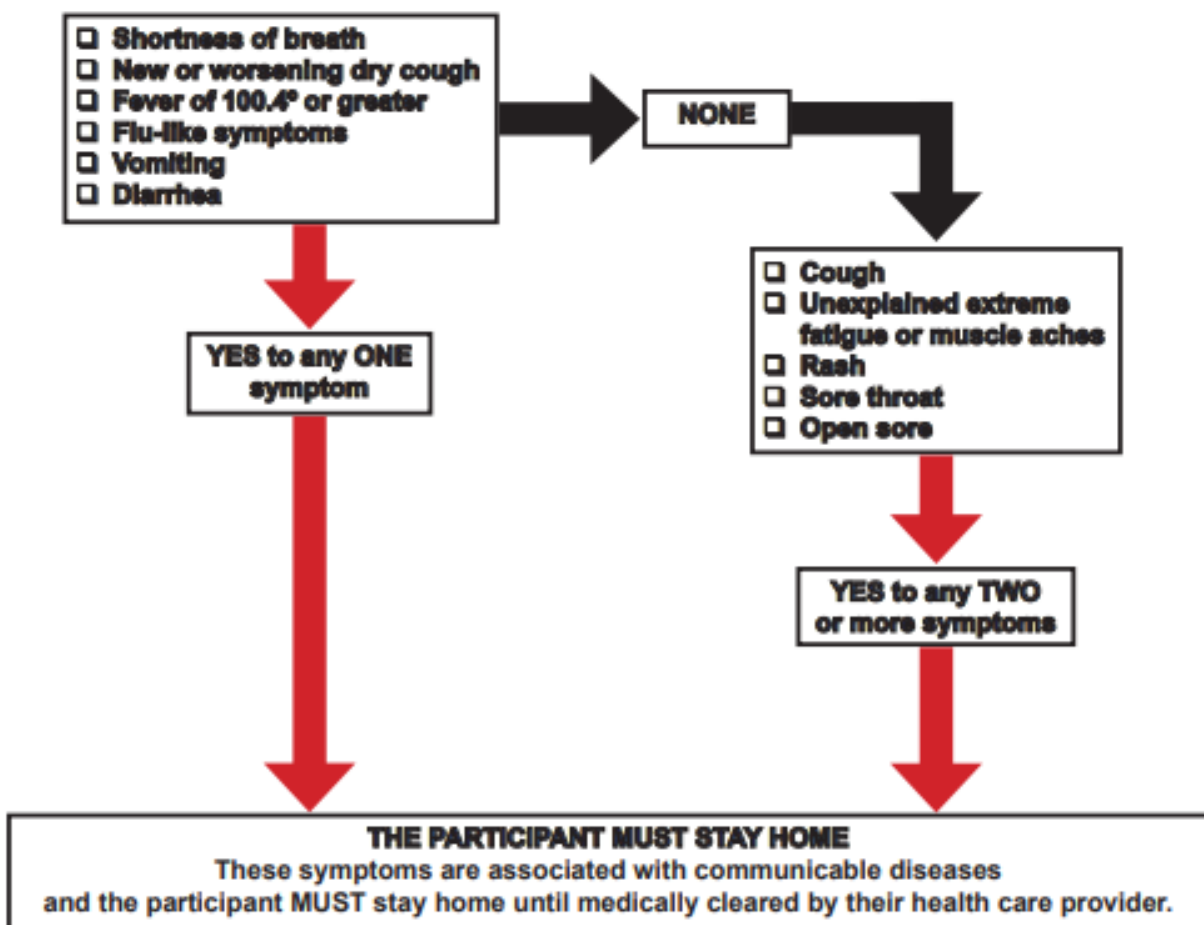
Councils should customize with input from their council health supervisor and local health department.

- Yes No Have you been in contact with anyone who has COVID-19 or is otherwise sick?
- Yes No Have you or anyone you have been in close contact with traveled on a cruise ship, internationally, or to an area with a known communicable disease outbreak in the last 14 days?

If the answer is “yes” to either of these questions, the participant must stay home.

- Yes No Are you in a higher-risk category as defined by the CDC guidelines?
If the answer is “yes” to this question, we recommend that you stay home. Should you choose to participate, you must have approval from your healthcare provider and then proceed to the symptom decision tree below.

If the above answers are “no,” proceed to this symptom decision tree.





Restart Scouting Checklist

As always, the safety of our Scouts, volunteers, employees and communities is our top priority. This checklist outlines several minimum guiding protocols that adult leaders/volunteers must consider while working with local and state health departments, local councils, chartered organizations and Scouting families on when and how to resume meetings, service projects, camping and all other official Scouting activities.

If it is not practical to meet these minimal protocols, do not restart in-person activities.

S = Supervision

- Understand local and state guidance on preventing COVID-19 exposure.
- Engage your chartered organization and local council on necessary adjustments.
- Conduct the “before you gather” protocols.

A = Assessment

- Identify participants who fall under the CDC’s group of higher-risk individuals. Notify all participants about the risks of participating since COVID-19 exposure cannot be eliminated.
- Verify that the planned activity, gathering or group sizes are not prohibited by local or state orders.

F = Fitness and Skill

- Review Annual Health and Medical Records and consider using a [pre-event screening](#) for all participants.

E = Equipment and Environment

- Verify that handwashing, hygiene and cleaning supplies are available and used properly.
- Monitor social distancing, interactions and sharing of equipment and food among participants.
- Monitor participants for changing health conditions.
- Use the “as you gather” protocols.

SAFE ≠ Risk-Free

As the response to the pandemic shifts to a state-focused, phased approach, the Boy Scouts of America advises local councils to consult with their local and state health departments, as well as local chartered partners, to implement appropriate protocols to help keep our members, volunteers and employees safe.

Precautions and mitigation strategies are important, but they cannot eliminate the potential for exposure to COVID-19 or any other illness when in-person activities resume.

People with COVID-19 may show no signs or symptoms of illness, but they can spread the virus. Some people may be contagious before their symptoms occur. The fact is that someone with COVID-19 may pass the required health screenings and be allowed into program activities.

The Centers for Disease Control and Prevention (CDC) states that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. If you are in this group, please ensure you have approval from your health care provider prior to resuming in-person Scouting activities.

Every member, volunteer and family must evaluate their unique circumstances and make an informed decision before attending in-person activities.

We hope this information will be helpful as you make that choice.

For updates, please monitor <https://www.scouting.org/coronavirus>

Before you gather:

- Consult** your council and chartered organization to understand community standards and protocols in place.
- Communicate** to all parents and youth that the Boy Scouts of America recommends that no one in the higher-risk category take part in person. Continue to engage virtually.
- Communicate** that anyone who feels sick must [stay home](#). If you become sick or develop symptoms, isolate yourself then go home and seek care.
- Educate and train** all participants on appropriate social distancing, [cleaning and disinfecting](#), [hand hygiene](#) and [respiratory \(cough or sneeze\) etiquette](#) before meeting for the first time. Periodically reinforce the behaviors as needed.
- Before attending**, upon arrival and at least daily for longer events, all participants [should be screened](#) for any of the following new or worsening signs or symptoms of possible COVID-19:
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - Loss of taste or smell
 - Diarrhea
 - Feeling feverish or having a temperature greater than or equal to 100.0 degrees Fahrenheit
 - Known close contact with a person who is lab-confirmed to have COVID-19
- As appropriate**, participants should have [face coverings](#) available to wear when gathering or when in public areas or venues. Several coverings per person may be needed.
- Communicate** that those who take part in person should avoid contact with higher-risk individuals for 14 days after the event.

As you gather:

- Minimize group sizes**. Small groups of participants who stay together all day every day, remain [6 feet apart](#) and do not share objects are at the lowest risk. Think of a den or patrol that does not mix or gather with other dens or patrols, with supervision that stays with the small group. *Scouting's [Barriers to Abuse](#) always apply.*
- Stay local** to your geographic area and groups for unit activities. If you must travel, limit mixing with others along the way.
- Minimize mixing** with parents or siblings unless they are part of the unit activity. For example, the same parent picks up and drops off youth, and stays in the car. No guests or visitors who have not been through the pre-gathering protocols and screening should take part.
- Have hand sanitizer**, disinfecting wipes, soap and water, or similar disinfectant readily available for use at meetings, activities and campouts.
- Minimize the use** of common areas and shared tools. If unavoidable, they should be thoroughly cleaned and disinfected between uses.
- Develop dining protocols** (including but not limited to):
 - No self-serve buffet meals or common water coolers.
 - Use of disposable utensils, napkins, cups and plates.
 - Clean and disinfect eating and cooking gear after each use.
- Develop tenting protocols** for the group:
 - Minimize use of fans or devices that stir the air.
 - Campers should sleep head-to-toe in bunks or cots spaced as far apart as possible.
 - Individual tents, hammocks and bivys may be considered.
- During program activities**:
 - Equipment that must be shared should be disinfected before and after each use.
 - Where possible, assign activity-related protective equipment for the duration of an event to a single individual (life jacket, gloves, harness).
 - Effective handwashing before and after each program area use.
- In case of an injury or illness**, promptly report the incident, including COVID-19 exposures. Utilize [Incident Reporting Resources](#), including COVID-19 instructions.

When you get home:

- Avoid contact** with higher-risk individuals for 14 days.
- Monitor** for any signs of illness for 14 days, and
- Communicate** with your unit leadership should you develop symptoms.

EMERGENCY PROCEDURES WOODRUFF SCOUT CAMP

Note: This procedure is a brief outline of the most common emergencies that might occur on camp. Detailed information is contained in the AAC Woodruff Emergency Action Plan (EAP).

EMERGENCY PHONE NUMBERS:

Emergency phone numbers will be posted next to all phones in camp; at the main kiosk near the Rizer Trading Post and the Welcome Kiosk at camp entrance.

A. WEATHER RELATED EMERGENCIES:

Camp Management makes every reasonable effort to monitor weather conditions that may pose a threat to the health and safety of the camp. Unit Leaders are ultimately responsible for the safety of their Scouts, and are strongly encouraged to use good judgment when a possible threat exists. The camp is supplied with weather notification and lightning threat detection equipment. We also have a Camp Emergency System (CES) that broadcasts sirens, pre-recorded messages and voice communications.

1. LIGHTNING STORMS:

- a. Cease all activities in open areas of camp, when the threat is noticed or communicated. Follow established lightning guidelines.
- b. Keep Scouts in their tents. Do not let them gather in large groups. If someone is injured from a storm, send for help as soon as it is safe to do so.

2. SEVERE STORMS, TORNADO WATCH AND TORNADO:

- a. Should a windstorm or tornado warning be known, you will be notified by the camp emergency siren. A combination of SIREN and VOICE INSTRUCTION:

SIREN - ATTENTION -- This is a **Severe Weather Warning**. Severe thunderstorms with lightning are approaching. Prepare to take shelter immediately. This message will be repeated.

OR:

SIREN - ATTENTION -- We are under a **Tornado Watch**. Conditions are right for tornado formation. Prepare to take shelter. This message will be repeated.

OR:

WARBLING SIREN – ATTENTION – TORNADO WARNING! A tornado has been sighted in the Immediate area. Take shelter immediately. Find **HARD SHELTER** locations below.

- b. SHELTER: If you are in the immediate vicinity of Shower Houses 3, 4, 5, 6, 7, 8, then seek shelter there. Otherwise, find a ditch or low area, spread out and keep as low to the ground as possible.
- c. You will be notified by the Camp Emergency System when the threat has passed.
ALL CLEAR ALL CLEAR You may resume normal activities.

3. FLOODING:

- a. The risk of flooding is unlikely.
- b. Stay away from streams and the lake's edge during heavy rains.

B. SERIOUS INJURY OR ILLNESS:

1. Administer First Aid as appropriate for the nature of the injury or the illness.
2. Contact emergency services, if needed.
3. Keep the patient calm. Do Not attempt to move or transport.
4. Notify Campmaster or Ranger.

C. FIRES:

1. Campers should be careful with fires. In the event of a fire, the Camp Emergency System will broadcast:

SIREN – ATTENTION -- This is a General Alert.

Please send a representative to the designated assembly area for further information.

The all clear broadcast is: **ALL CLEAR ALL CLEAR** You may resume normal activities.

2. Procedure:

- a. Fire Reported:
 1. Contact Campmaster and Rangers.
 2. Those still in campsite or program area should use available fire-fighting equipment to contain the fire, use shovels and fire rakes, shoveling dirt into the fire.
 3. The Camp Emergency System will broadcast: **SIREN – ATTENTION -- THIS IS A GENERAL ALERT.**
Please send a representative to the designated assembly area for further information.
 4. Camp fire equipment is stored on the ranger compound loading dock. The ranger will issue. **Outdoor Skills Staff** should stand by at the loading dock to assist the Ranger if necessary.

D. LOST OR MISSING PERSON:

1. ASSEMBLE YOUR Group! A bed or tent check is not sufficient—assemble your group in one place and personally check your troop.
2. CHECK EACH TENT ! While the troop is assembled, have the adult leader check each tent to make sure all Scouts are assembled.
3. CHECK AREAS; Check any area where you suspect that the scout might be found.
******* If at this point, you have not found the missing scout, then proceed with the following:**
4. REPORT: Inform the Campmaster and Rangers.
5. PROVIDE INFO: Be prepared to provide complete information such as: description, last place seen, favorite activities, emotional state, medical issues, & any other information that would be helpful in finding the scout.

Woodruff Hard shelter by location

Activity	level 1 hard shelter	level 2 hard shelter
—Upper Activity Field	Handicraft Pavilion	Dining Hall
—Nature Center (all day)	Nature Center Porch	Nature Center
—Right Amphitheater Field	Main Pavilion	Nunn Building
—Outdoor Skills	Main Pavilion	Nunn Building
—Waterfront	Waterfront Pavilion	Shower House 6
—Left Amphitheater Field	Main Pavilion	Staff Dorms
—Dining Hall Lawn	Dining Hall Porch	Dining Hall
—Lower Activity Field	Waterfront Pavilion	Shower House 4
—Handicraft Pavilion	Handicraft Pavilion	Dining Hall
—Scout Archery Range	Archery Pavilion	Headquarters Building
—Rifle Range	BB Pavilion	Headquarters Building
—Mountaineer Pavilion	Mountaineer Pavilion	Headquarters Building

EMERGENCY PROCEDURES Bert Adams Scout Camp

Note: This procedure is a brief outline of the most common emergencies that might occur on camp. Detailed information is contained in the AAC Bert Adams Scout Camp Emergency Action Plan (EAP).

EMERGENCY PHONE NUMBERS: Emergency phone numbers will be posted next to all phones in camp; at the main kiosk, Program areas, Campsites and other areas at camp. A text messaging system will be used to supplement communications for large events.

A. WEATHER RELATED EMERGENCIES:

Camp Management makes every reasonable effort to monitor weather conditions that may pose a threat to the health and safety of the camp. Unit Leaders are ultimately responsible for the safety of their Scouts, and are strongly encouraged to use good judgment when a possible threat exists. The camp is supplied with weather notification and lightning threat detection equipment. We also have a Camp Emergency System (CES) that broadcasts sirens for weather emergencies.

1. LIGHTNING;

- a. Cease all activities in open areas of camp, when the threat is noticed or communicated. Follow established lightning guidelines.
- b. Keep Scouts in hard shelters or shelters with roofs. Do not let them gather in large groups. If someone is injured from a storm, send for help as soon as it is safe to do so.

2. SEVERE STORMS, TORNADO WATCH AND TORNADO:

- a. Should a windstorm or tornado warning be known, you will be notified by the camp emergency siren. The siren will be activated by Ranges and/or County EMA:
 - a. IF you HEAR ANY Siren please seek Shelter IMMEDIATELY. Find **HARD SHELTER** locations below.
- b. SHELTER: If you are in **the immediate vicinity** of AC, Gorman, Staff Shower Houses, Bathrooms at Jamison or the Dining Hall, then seek shelter there. Otherwise, find a ditch or low area, spread out and keep as low to the ground as possible. If you are near any Camp Building, go inside or as close to the building walls as possible.
- c. You will be notified by the Camp Emergency System when the threat has passed and by Campmasters/Rangers

The all clear siren is a single 30 second Blast. You may resume normal activities.

3. FLOODING:

- a. The risk of flooding is unlikely.
- b. Stay away from streams and the lake's edge during heavy rains.

B. SERIOUS INJURY OR ILLNESS:

1. Administer First Aid as appropriate for the nature of the injury or the illness.
2. Notify unit leader
3. Contact the Campmaster or Ranger
4. Keep the patient calm. Do Not attempt to move or transport.

C. FIRES:

1. Campers and staff should be careful with fires. Units should familiarize themselves with the Unit Fire Guard
2. Plan prior to arriving at camp. In the event of a fire.
3. Procedure:
 - a. Fire Reported:
 1. Contact Campmaster/Ranger
 2. Contact 911 if needed

3. If comfortable those in the fire area can use available fire-fighting equipment to contain the fire, use shovels and fire rakes, shoveling dirt into the fire.

D. LOST OR MISSING SCOUT:

1. ASSEMBLE YOUR TROOP ! A bed or tent check is not sufficient—assemble your Scouts in one place and personally check your troop.
2. CHECK EACH TENT ! While the troop is assembled, have the Senior Patrol Leader and an adult leader check each tent to make sure all Scouts are assembled.
3. CHECK AREAS; Check any area where you suspect that the scout might be found.
 ***** **If at this point, you have not found the missing scout, then proceed with the following:**
4. FILE A REPORT: Contact Ranger/Campmaster
5. PROVIDE INFO: Be prepared to provide complete information such as: description, last place seen, favorite activities, emotional state, medical issues, & any other information that would be helpful in finding the scout.

E. OTHER EMERGENCIES: Depending upon the nature of the emergencies, camp staff will communicate necessary information to the camp, based on the nature of the threat.

Bert Adams Hard shelter by location

Activity	level 1 hard shelter	level 2 hard shelter
Ft. Brumley	Ft. Brumley Classrooms	Ft. Brumley Classrooms
Love Hall Field	Dining Hall- porches	Dining Hall
Emerson Field	Staff HQ	Staff HQ
Morcock Field	Morcock-porch	Morcock building
Gaga Pits	Shower house	Shower house
Henderson Field (Pavilion)	Henderson Pavilion	Dining Hall
Cub Ranges by Dining Hall	Dining Hall- porches	Dining Hall
Tee Pees	Ft. Brumley Classrooms	Ft. Brumley Classrooms
Gorman Field	Gorman male bathroom	Gorman male bathroom
Gorman Field	Triple J-pavilion	triple j
By Arnold Pavilion/Haunted Hayride	Triple J-pavilion	Triple J
By Health Lodge	Ashley building	Ashley building
Volleyball/Temporary Ranges	Ashley building	Ashley building
Arnold Pavilion	Arnold-Pavilion	Triple J